

Business Center Services at The Lacks Cancer Center

Conduct business away from your office here at The Lacks Cancer Center! All services are **free** of charge.

Services offered:

- Copy machine
- Fax machine
- Envelopes
- Postage
- Mail drop
- Business supplies (staplers, tape, paperclips etc)
- Internet access
- Computer software (Word, Excel, Powerpoint)
- Phone use and conference calls



Available: Monday – Friday 8:30am to 5:00pm in the Warren Reynolds Library, 2nd floor of The Lacks Cancer Center. For after-hours access, please contact your nurse.

Notary Publics available:

Deb Grewats ext. 6524

Carol Bremer ext. 6872

Alicia Crispin ext. 6741

Note: Postage, envelopes, supplies, and faxing are for Lacks Cancer Center patients and family members only. These services are not to be used by staff, general Saint Mary's patients, or members of the public.

